

## Exchange Procedures

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- Request for exchange parts with a stamp of \$ 20.00
- Record of the land of both parties.
- The Company Directors must accredit the state interest in the exchange, that is to say, in what benefits the State when authorizing this act, both the one that receives and the one that delivers the lands.
- Criteria of ANAP Presidents at the provincial and municipal levels of both territories and ANAP President at the national level.
- Bank certification about possible debts.
- Legal opinion issued by the Director or Head of t Provincial Land Control Department and the Head of the Legal Department.
- Appraisal and Inventory of the land and of the benefactors incorporated to it.
- Criteria of the Delegates or Provincial Directors of Agriculture in both territories, when the exchange is between provinces. In the case of exchange within the same province, the same documents are requested but at the municipal level and the criterion of the President of the ANAP at the provincial level.
- Press, foliate and index the file updating the paperwork.
- Resolution authorizing the exchange.
- Notification to the parties.
- Payment of the corresponding tax.
- Registration Act.

### Procedures for exchanges.

The small farmer who requests to exchange with areas of the State, submits his request to the Municipal Director of Land Control, accompanying the letter of the Director of the Company who agrees to deliver the land, other actions of certification, issuance of criteria, research and others, shall be in charge of the territory where he resides, transferring the registration file to the higher instance to be completed in the other territory, being the Provincial Delegate or Director who concludes the procedure or submits it to the Minister of Agriculture, similar action will be when done between small farmers.